# **LEND-A-HAND PROGRAM**

For those exhibitors who are "do-it-yourself-ers", we are offering a little extra assistance. We have secured easier access and additional complimentary labor for both move-in and move-out. Please review the details and qualifications closely.

### LEND-A-HAND MOVE-IN

POV's (Privately Owned Vehicles) are defined as cars, pick-up trucks, vans, and other vehicles primarily designed for passenger use and no larger than a Ford Econoline Van. Straight trucks, bobtails, contract carriers, and vehicles with trailers are NOT considered POV's.

Box trucks, cube trucks, and any trailers hitched to any vehicle do not qualify for LEND-A-HAND ASSISTANCE, and are not permitted in the self-service hand-carry unloading areas at all times.

**Note:** U-Haul trucks and other rental vans are permitted, provided they meet the POV requirements listed above.

- Complimentary labor will assist with unloading materials from the vehicle and delivering directly to the booth.
- POV's must check in at the designated location at the Anaheim Convention Center.
- It is required that 2 persons accompany each POV a driver must remain with the vehicle at all

times, and a second person must meet the labor delivering materials to the booth.

- POV's will be unloaded/loaded on a first-come, first-served basis as space becomes available.
- Shipments must arrive during the published LEND-A-HAND times as indicated below:

#### PROGRAM TIME & DATES – MOVE-IN

Wednesday May 25, 2022

8:00 AM - 5:00 PM

Exhibitors are advised to arrive early in order to utilize LEND-A-HAND assistance. You must be checked-in and off-loaded by the end of the published LEND-A-HAND assistance hours to qualify for this complimentary service. Exhibitors who are still in line at the program closing time or who arrive outside of the official LEND-A-HAND assistance hours will not qualify and will be billed at the applicable Freeman Material handling rates.

# **LEND-A-HAND MOVE-OUT**

Procedures as noted above will also apply for move-out.

## **PROGRAM TIME & DATES – MOVE-OUT**

Sunday May 29, 2022

5:00 PM - 9:00 PM